



Date: January 18, 2022
Current Meeting: January 20, 2022
Board Meeting: January 27, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Director of Capital Assets and Facility Modernization LaTeeka Washington
SUBJECT: Consideration and approval of South Charging Facility renovations - 3D Professional Contracting, Inc.

ACTION ITEM A – 8

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize President/CEO Inez Evans to enter a contract with 3D Professional Contracting, Inc. to complete the construction of renovations to the south charging facility for an amount not to exceed \$392,900.

BACKGROUND:

In March 2021, IPTC executed a task order with Woolpert to complete designs for renovating the south charging facility located at 8925 S. Madison Avenue. The facility will provide an operators' break area and create a separation from space that will potentially be leased. The facility also requires some exterior work including minor roof repair, adding a roof access ladder, replacing the store front windows and cleaning/repairing drains.

DISCUSSION:

Staff provided interested contractors with the opportunity for a walk-thru of the site at the time of the contractor pre-bid meeting. A question/answer period was provided, and an addendum was issued to obtain the most accurate proposals possible. 3D Professional Contracting, Inc. had the lowest of the three bids received.

ALTERNATIVES:

The Board could choose not to contract as recommended, however, IPTC would need to consider other options for operators at the charging location.

FISCAL IMPACT:

Funding for this procurement is IPTC local funds.

DBE/XBE DECLARATION:

The project is not federally funded so no DBE goal is set, however XBE participation goals have been set at 15% MBE, 8% WBE, 3% VBE and 1% DOBE. 3D Professional has 36% minority participation with 28% MBE and 8% WBE. They are using BC Countertops (MBE), Carpet Corners of Indianapolis (MBE), Watt Mechanical (WBE) and Xceed Electric (MBE).

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on January 20, 2022.